

STUDENT TECHNOLOGY GUIDE

Student Wi-Fi & Printing Guide

Windows and Apple MacBook instructions



Salam Students, Use this guide to set up secure school internet access and printing.

1 Connect to school Wi-Fi

Install the official AIAKS FortiGate certificate so web browsing works correctly.

PAGES 2-4

[OPEN SECTION ->](#)

2 Set up student printing

Install MyPrints_Konica, print your document, then release it using your PIN.

PAGES 5-6

[OPEN SECTION ->](#)

Start here: download the Wi-Fi certificate

Scan the QR code or open the official AIAKS link on your laptop:

tinyurl.com/aiawifi

[OPEN CERTIFICATE DOWNLOAD](#)



SCAN TO OPEN

! Only use the official school download

Do not install a certificate received by email, chat or another website. If anything looks different from this guide, stop and visit the IT Office.

WI-FI SETUP - WINDOWS

Windows: Install the Wi-Fi Certificate

Download, open and begin the certificate installation.

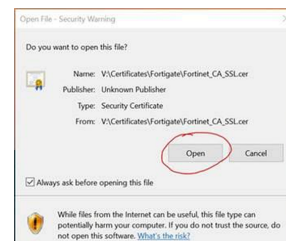
i Download and extract the certificate

Open tinyurl.com/aiawifi, save Fortinet_CA_SSL.zip and extract it.

[OPEN DOWNLOAD LINK](#)

1 Open the certificate file

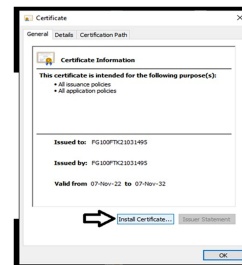
Double-click Fortinet_CA_SSL.cer. Confirm the file name, then select Open on the Windows security warning.



Select Open on the security warning

2 Start the Certificate Import Wizard

In the certificate window, select Install Certificate to begin the setup.



Select Install Certificate

3 Choose Local Machine

Select Local Machine, then select Next. Windows may ask for administrator approval.



Select Local Machine, then Next

! Administrator approval may be required

If your laptop asks for an administrator password you do not know, bring the device to the IT Office rather than guessing.

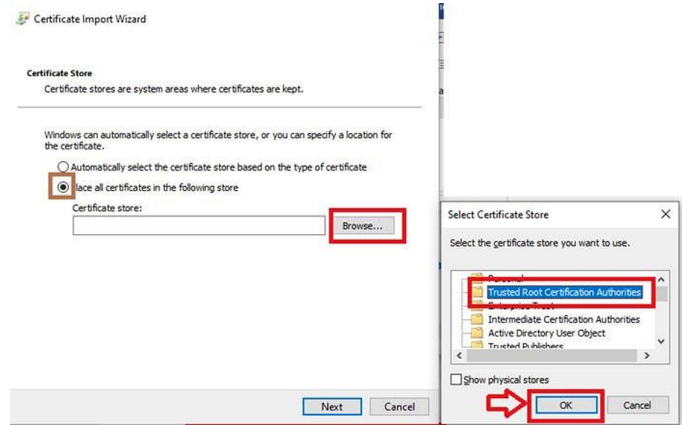
WI-FI SETUP - WINDOWS

Windows: Trust and Finish

Place the certificate in the correct trusted store, then test your browser.

4 Select the trusted certificate store

Choose Place all certificates in the following store. Select Browse, choose Trusted Root Certification Authorities, then select OK.



Choose Trusted Root Certification Authorities

5 Complete the installation

- 1 Select Next.
- 2 Select Finish.
- 3 Accept the security confirmation if shown.
- 4 Close and reopen your browser.

OK Test that browsing works

Open a new browser window and visit a normal website. If pages load without certificate warnings, the setup is complete.



Still seeing certificate or privacy warnings?

Restart the browser first. If the warning remains, restart the laptop.

Do not remove or reinstall other certificates. Bring the laptop to the IT Office for help.

WI-FI SETUP - APPLE MAC

MacBook: Install the Wi-Fi Certificate

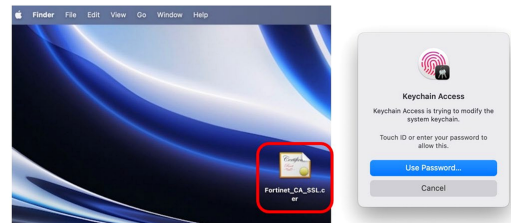
Open the certificate in Keychain Access and set it to Always Trust.

i Download and extract the certificate

Open tinyurl.com/aiawifi, save Fortinet_CA_SSL.zip and extract it before opening the certificate file.

1 Open the certificate file

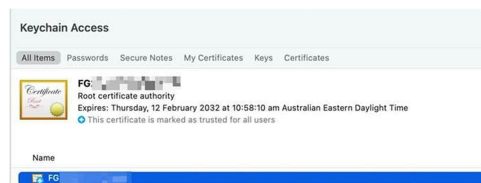
Open Fortinet_CA_SSL.cer. Keychain Access will open. Use Touch ID or enter your MacBook password when prompted.



Open the certificate and authenticate

2 Find the FortiGate certificate

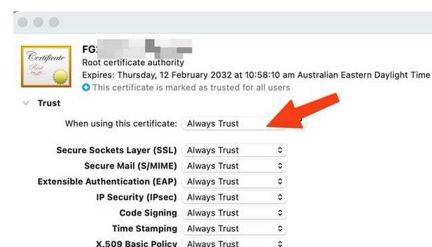
In Keychain Access, use the search box and type FG. Double-click the certificate named FG followed by numbers.



Search for FG and open the result

3 Change the trust setting

Expand Trust. Change When using this certificate to Always Trust.



Set When using this certificate to Always Trust

OK Save and test

Close the certificate window and authenticate again when prompted. Close any open browser windows, reopen your browser and test that websites load normally.

PRINTING - SETUP

Install Student Printing

Set up MyPrints_Konica on Windows or Mac while connected to school Wi-Fi.

! This setup page only works on school Wi-Fi

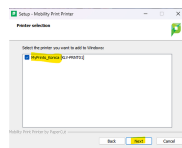
Connect to AIAKS student Wi-Fi first. Use the green button to open the setup page.

OPEN PRINT SETUP

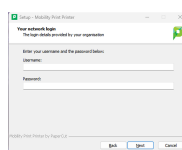
WINDOWS

Install the Mobility Print client

Download the Windows client, run the installer, select MyPrints_Konica and continue.



Select MyPrints_Konica

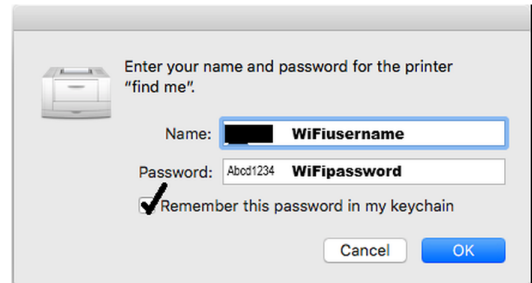


Enter your school Wi-Fi credentials

MAC

Install the Mobility Print client

Download and install the Mac client. When the printer asks for credentials, enter your school Wi-Fi username and password.



Use your school Wi-Fi username and password

! Use school credentials - not your device login

Username: your school Wi-Fi username (TASS ID). Password: your school Wi-Fi password. Do not use your Windows, Mac or Gmail password.

PRINTING - USE & RELEASE

Print, Release and Check Your PIN

Select MyPrints_Konica, then release the job at the main library printer.

1 Choose the printer

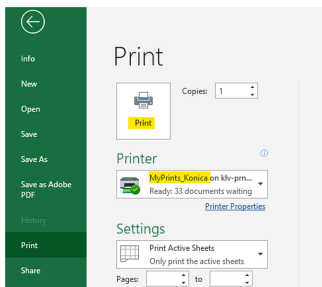
In your application, select MyPrints_Konica as the printer and send the job.

2 Go to the library printer

Walk to the main library printer after the document has been sent.

3 Enter your Printing PIN

Enter your Printing PIN at the printer and release the job.

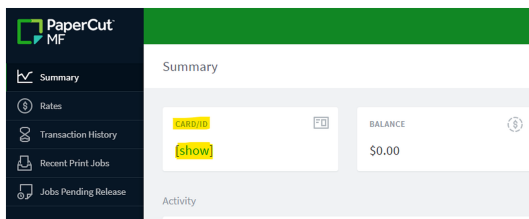


Select MyPrints_Konica

Need to check your Printing PIN?

While connected to school Wi-Fi, open the PaperCut account page. Sign in with your school Wi-Fi username and password, then select show beside CARD/ID.

OPEN PAPER CUT ACCOUNT



Select show to reveal your Printing PIN

Printing costs

A4 Black & White	\$0.10
A4 Colour	\$0.20
A3 Black & White	\$0.20
A3 Colour	\$0.40

Balance showing \$0.00?

Visit the Front Office or Library to top up your printing balance with cash.

More student resources

kellyville.aia.nsw.edu.au/student-hub/



STUDENT HUB